APPLICATION FOR EMPLOYMENT

(PRE-EMPLOYMENT QUESTIONAIRE) (AN EQUAL OPPORTUNITY EMPLOYER)

Date of Birth_____   Date _____

Name _____
            Last   First   Middle

Present Address_____
                   Street   City   State

Phone #_____   Are you 18 years or older?   Yes___ No ____

Do you have a valid Driver's License?   Yes _____   No_____

Employment Desired

Position _____ Date you can start_____ Salary desired_____

Are you employed now_____ If so may we inquire of your present employer_____

Ever applied to this company before? _____ Where_____ When_____

Referred by_____

_____

EDUCATION	Name and Location of School	# of years attended	Did you graduate	Subject Studied
Grammar School				
High School				
College				
Trade, Business, or Correspondence School				

General Information

Special Skills_____

Activities (Civic, Athletic, Etc.)_____

U.S. Military service_____ Rank _____ Present Membership in National Guard of reserve_____

Former Employers (List below last three employers, starting with the last one first)

Date Month and year	Name and Address of Employer	Salary	Position	Reason for leaving
From_____	_____	_____	_____	_____
To _____	_____			
From_____	_____	_____	_____	_____
To _____	_____			
From_____	_____	_____	_____	_____
To _____	_____			

Which of these jobs did you like best? _____

What did you like most about this job? _____

References:

Name	Address	Business	Years Acquainted

1. _____

2. _____

3._____

Signature of Applicant_____

In Case of Emergency Notify _____
                          Name   Address   Phone #

"I CERTIFY THAT ALL THE INFORMATION SUBMITTED BY ME ON THIS APPLICATION IS TURE AND COMPLETE AND I UNDERSTAND THAT IF ANY FALSE INFORMATION, OMMISIONS, OR MISREPRESENTATIONS ARE DISCOVERED, MY APPLICATION MAY BE REJECTED AND IF I AM EMPLOYED MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME. IN CONSIDERATION OF MY EMPLOYMENT, I AGREE TO CONFORM TO THE COMPANYS RULES AND REGULATIONS, AND I AGREE THAT MY EMPLOYMENT AND COMPENSATION CAN BE TERMINATED, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE, AT ANY TIME, AT EITHER MY OR THE COMPANIES OPTION. I ALSO UNDERSTAND THAT NO COMPANY REPRESENATIVE OTHER THAN ITS PRESIDENT HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIC PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO FOREGOING. "

DATE _____   SIGNATURE_____